

**Governmental Affairs Committee
Regular Meeting
August 7, 2003 - 8:00 a.m.
Tribal Office Conference Room**

1. **Call to Order & Roll Call-**

Committee Chairman Michael Chapman called the meeting to order at 8:00 a.m. Those present: Laurie Boivin, Ben Kaquatosh, Kathy Kaquatosh, Ann Marie Johnson and Annette Warrington.

2. **Moment of Silence** - A moment of silence was observed.

3. **Review Minutes Dated July 3, 2003-**

Motion made by Laurie Boivin to approve the minutes of July 3, 2003 with corrections. Motion was seconded by Ann Marie Johnson. All those in favor of the motion signify by saying aye, 5-for, 0-opposed. Motion carried.

4. **Net Use Revenue Plan-**

Committee members stated that they thought there was going to be a special meeting to discuss the plan because of how much time it will take.

Motion made by Ben Kaquatosh to table until a special meeting is held. Motion was seconded by Laurie Boivin. All those in favor of the motion signify by saying aye, 5-for, 0-opposed. Motion carried.

5. **Protocols for Departments-**

Ann Marie stated that the reason this issue was on the agenda is because of the search for the officer that was involved with a shooting and the evacuation of some of the Tribal buildings. Committee members wanted to know if there were any policies in place and thought that the policy should be included in the emergency government policies.

Committee members decided that if Gary Schuettepelz wrote the policy book then he should come to the next director's meeting and give a presentation on emergency government and procedures.

6. **Signing Authority-**

Committee went into a lengthy discussion regarding the signing authority and how much items need to go through the Chairman's office for signature. Laurie Boivin stated that the Clinic has several things that have to be signed by the Chair before it is done and some things might be better for everyone if signing authority was switched around. Laurie stated that according to Ordinance 95-04/Governmental Plan, the Chair has to sign everything.

Committee members would like to see if a resolution can be drawn allowing the Administrative Manager the authority to sign all contracts & grants, to give Directors authority to sign their own vendor agreements and the Chairman signs any document that affects the Tribe, health & benefit for employees, banking agreements, inter-government agreements and any other pertinent documents.

Motion made by Laurie Boivin to refer to John Wilhelmi the development of a resolution for signatory authority for contracts and grants to be signed of by the Administrative Manager, vendor agreements and contracts signed by directors and for the Chairman to sign off on health & welfare benefits for Tribal employees, banking and loan documents, inter- governmental agreements and any other documents that falls outside of contracts, grants and vendor agreements. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 5-for, 0-opposed. Motion carried.

7. **Other Business-**

Chairman Michael Chapman brought up the issue of merit & COLA increases. Since the Tribe was frozen from merit and COLA increases the Tribe agreed to pay out extra days off when performance evaluations came up. A one step increase gave you 8 hours and two step increase gave you 16 hours. Now that some of the departments have received the merit & COLA increases

those hours were taken away from them and some of the employees are mad. Kathy stated that the motion from the Legislature approved the giving of the hours but never said what would happen once the freeze was lifted.

After a long discussion committee decided that the issue needs to go to the Legislature for clarification.

Kathy stated that the Dan Maine found out that the money in workman's comp can't be used to pay for the insurance deficit. Committee decided to have the Management Team look into workman's comp to see if the rate can be lowered and the money shifted around.

8. **Adjournment-**
Motion made by Ben Kaquatosh to adjourn. Motion was seconded by Ann Marie Johnson. All those in favor of the motion signify by saying aye, 5-for, 0-opposed. Motion carried.

Meeting adjourned at 9:35 a.m.

Respectfully Submitted by
Legislative Staff Services